

EOS HOME AND SCHOOL ASSOCIATION MEETING AGENDA

Thursday January 17, 2019 7:15 pm

East Oxford Central Public School Library

APPROVAL OF AGENDA

APPROVAL OF PREVIOUS H&S ASSOCIATION MINUTES: November 8, 2018

- *Motioned to approve by Bobbi*
- *Seconded by Andrea*
- *Motion carried*

BUSINESS ARISING:

1. Communication strategies

- *Moving forward Bobbi or Angela will be the only two who send information out to the whole group. If someone has a question or concern about a H&S topic, please forward directly to Bobbi or Angela and they will add to the agenda for the next meeting or send to the whole group if necessary*
- *A new e-mail will be started for each new topic being discussed electronically. When replying to an e-mail please only refer to the specific topic being discussed.*

2. Electronic vote process

- *Only urgent business will be voted on via the electronic voting process*
- *Consider using an App or program like Google Forms for electronic voting*

STANDING BUSINESS:

1. 2018/19 Fundraisers

a. Fundraising report

- *\$ 312 raised at the Meet the Teacher is going towards playing the H&S insurance cost*
- *Fundraising money will also be used to purchase a file box for the treasurer and a drop safe for the school office*
- *\$60 from the Fresh from the Farm fundraiser is being allocated to school sports. \$900 is being allocated to the Nutrition Program. Motioned by Rebekah. Seconded by Bobbi. Motion carried.*
- *Tracy will find out if the Grade 8 class is doing the Cinnabon fundraiser. If not, Kristy is willing to run this fundraiser though Home and School. We would aim to sell in April and have pick up at school before Mother's Day weekend. Need to include in the flyer that the gift certificates purchased through the fundraiser are less expensive than buying them at the store.*

i.

ii. Spring Bazaar

- Meeting to be held February 7th to begin discussing the Spring Bazaar. It was suggested that some of the money raised could purchase new technology for the school
- A bazaar would require many volunteers – we will have to ask staff to commit to help at the bazaar
- Some ideas for the bazaar include: touch a truck, Scholastic book fair, clothing drive, plant sale, movie night, food truck, Fireman's muster
- We need to find out the date of the Firefighters Chicken BBQ

2. Grants:

- Could anyone who is interested and has time search for available grants. Obtaining grants allows us to get what we would like for the school faster and could reduce the amount of necessary fundraising.
- Wendy is looking into the Farm Credit Canada Grant – Applications are open from March 1st – March 29th. A specific project needs to be listed on the grant application. Some possible projects include, a water filling station or a digital sign for the front yard.

REPORTS:

1. Nutrition Program/Fun Lunch

a. Fun lunch report

- If we are interested in having CASS cater our Holiday Dinner next December, we need to book with them in September. Kristy is willing to co-ordinate the holiday dinner for December 2019.

b. Nutrition Program report

- \$900 from the Fresh from the Farm fundraiser is being allocated for the nutrition program. Motion made by Rebekah. Seconded by Bobbi. Motion carried.

c. New app – A representative would like to come and present to us at our next meeting.

2. Treasurer's Report – See reports attached.

3. Vista

- \$540.83 in the Vista account
- The Vista flyer will be sent home one more time later in the Spring.

CORRESPONDANCE

- Thank-you cards from various classrooms, thanking for the books given to the classes at Christmas. We would like to continue using Scholastic Funds to purchase books for the classes for future Christmases if possible.
- Bobbi presented Ellen and Harv with a gift to thank them for their very generous donation that helped us surpass our fundraising goal for the playground

APPRECIATIONS

- *Thank-you to Bobbi for all of her work organizing the various fundraisers that have run so far*
- *Thank-you to everyone who has volunteered to help at various events*

NEXT MEETING: Fundraising meeting – February 7th – Location TBD

Home & School Banking Report – November
(For December Meeting, but due to illness will be recorded at the
January Meeting)

Opening balance is \$12,095.65

We had a total of \$9,493.00 in deposits – sales of poinsettias and urns including late monies, Christmas bazaar, book fair and FL petty cash.

Our Withdrawals totalled \$5,578.67 – FL expenses for hotdog days, Fresh from the Farm, OFHSA Insurance and annual fees, permit for Christmas bazaar and urns.

Giving us a total closing balance of \$16,009.96

Outstanding items:

withdrawal total is \$10,198.87 and deposit total is \$3,735.91

subtracting and adding to our closing balance leaves \$9,547.00 of which \$50.00 belongs to nutrition program.

EAST OXFORD HOME & SCHOOL ASSOCIATION
Treasurer Report - November 1 2018 to November 30 2018

DATE	CATERGORY	DEPOSIT	WTHDWL
	Opening Balance		\$12,095.65
Nov 2/18	FL Hotdog Expenses		\$151.25
Nov 2/18	Fresh from the Farm		\$1,428.00
Nov 15/18	OFHSA Insurance & Annual Fees		\$265.00
Nov 16/18	Poinsettia & Xmas Urn Sales	\$6,942.00	
Nov 17/18	Christmas Bazaar Permit		\$161.67
Nov 20/18	Monies raised from Christmas Bazaar	\$785.00	
Nov 20/18	Book Fair	\$1,196.00	
Nov 20/18	Late monies for Poinsettias & Urns	\$205.00	
Nov 22/18	FL Petty Cash	\$365.00	
Nov 23/18	FL Hotdog Expenses		\$142.77
Nov 27/18	Merry & Bright Xmas Urns		\$3,430.00
	Totals	\$9,493.00	\$5,578.69
	Balance of Account		\$16,009.96

EAST OXFORD HOME & SCHOOL ASSOCIATION
Treasurer Report - November 1 2018 to November 30 2018

	OUTSTANDING ITEMS	DEPOSIT	WTHDWL
	Gift to School - Vista Reimbursement		\$5,625.00
	Santa		\$80.00
	Cookies from CASS		\$150.00
	Swiss Chalet Christmas Lunch		\$1,451.25
	Photocopying - Auction		\$99.12
	Pop/Water - Meet the teacher night		\$46.93
	Poinsettia Refund		\$144.00
	Scholastic Book Fair		\$1,196.00
	Poinsettia Payment to Supplier		\$1,406.57
	FL Cheques - Sept \$400.23, Oct \$905.31 & Nov \$850.12	\$2,155.66	
	FL Petty Cash	\$77.30	
	Sales from Swiss Chalet Christmas Lunch	\$1,312.75	
	FL Petty Cash	\$190.20	
	TOTAL	\$3,735.91	\$10,198.87


 Tracy Roulston - Treasurer


 Angela Miller - President

January meeting


EAST OXFORD HOME & SCHOOL ASSOCIATION
Treasurer Report - Dec 1 2018 to Dec 31 2018

DATE	CATERGORY	DEPOSIT	WTHDWL
	Opening Balance	\$16,009.96	
Dec 4/18	Poinsettia Refund		\$144.00
Dec 5/18	Scholastic Book Fair		\$1,196.00
Dec 14/18	Pop/water for Meet the Community Night		\$46.93
Dec 18/18	FL profit chqs - Sept \$400.23, Oct \$905.31 & Nov \$850.12	\$2,155.66	
Dec 18/18	FL Petty Cash	\$77.30	
Dec 18/18	Swiss Chalet Sales	\$1,312.75	
Dec 18/18	FL Petty Cash	\$190.20	
Dec 22/18	Swis Chalet		\$1,451.25
Dec 29/18	Santa #1		\$80.00
Dec 31/18	Service Charges		\$3.00
Dec 31/18	Service charges waived	\$3.00	
	Totals	\$3,738.91	\$2,921.18
	Balance of Account	\$16,827.69	

EAST OXFORD HOME & SCHOOL ASSOCIATION
Treasurer Report - Dec 1 2018 to Dec 31 2018

	OUTSTANDING ITEMS	DEPOSIT	WTHDWL
	Vista Reimbursement (SGF Account)		\$5,625.00
	Cookies from Santa #2		\$150.00
	Photocopying (Auction)		\$99.12
	Poinsettia payment to supplier		\$1,406.57
	Chocolates x4 for staff		\$42.00
	TOTAL	\$0.00	\$7,322.69


Tracy Roulston - Treasurer


Angela Miller - President

Home & School Treasurer Report
(January Meeting)

Our opening balance is \$16,009.96

With a total of \$3,738.91 in deposits which includes FL profit cheques, petty cash and Swiss Chalet sales. Our withdrawals totalled \$2,921.18 this includes a refund to a poinsettia order, Scholastic book fair, pop/water for meet the community, Swiss Chalet and Santa #1.

Giving us a balance of \$16,827.69.

Outstanding items include vista reimbursement to the SGF account, cookies for Santa #2, photocopying from the auction, poinsettia payment to the supplier and chocolates for staff totalling \$7,322.69.